



**Author/Lead Officer of Report:** Alice Nicholson,  
Policy & Improvement Officer

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**Report of:** Safer and Stronger Scrutiny and Policy Development Committee

**Report to:** Cabinet

**Date of Decision:** 21<sup>st</sup> November 2018

**Subject:** Call-In of Cabinet Member for Neighbourhoods and Community Safety and Cabinet Member for Transport and Development decision on “Community Infrastructure Levy Neighbourhood Portion (Local CIL)”

Is this a Key Decision? If Yes, reason Key Decision:-	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
- Expenditure and/or savings over £500,000	<input type="checkbox"/>	
- Affects 2 or more Wards	<input type="checkbox"/>	
Which Cabinet Member Portfolio does this relate to? 1. <i>Neighbourhoods and Community Safety</i> 2. <i>Transport and Development</i>		
Which Scrutiny and Policy Development Committee does this relate to? • <i>Safer and Stronger Scrutiny and Policy Development Committee</i>		
Has an Equality Impact Assessment (EIA) been undertaken?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>		
Does the report contain confidential or exempt information?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-  <i>“The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended).”</i>		

**Purpose of Report:**

This paper reports the outcome of the Scrutiny Committee meeting held on 8<sup>th</sup> November 2018 where a Call-In of Cabinet Member for Neighbourhoods and Community Safety and Cabinet Member for Transport and Development decision on “Community Infrastructure Levy Neighbourhood Portion (Local CIL)” was considered.

**Recommendations:**

That Cabinet:

- (a) notes the decision of the Safer and Stronger Scrutiny and Policy Development Committee

**Background Papers:**

Cabinet Members Decision and Report:

<http://democracy.sheffield.gov.uk/ieDecisionDetails.aspx?ID=2127>

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: <i>(Insert name of officer consulted)</i> <b>n/a</b>
		Legal: <i>(Insert name of officer consulted)</i> <b>n/a</b>
		Equalities: <i>(Insert name of officer consulted)</i> <b>n/a</b>
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>		
2	<b>EMT member who approved submission:</b>	<i>(Insert name of relevant Executive Director)</i> <b>n/a</b>
3	<b>Cabinet Member consulted:</b>	<i>(Insert name of relevant Cabinet Member)</i> <b>n/a</b>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	<b>Lead Officer Name:</b> <i>Alice Nicholson</i>	<b>Job Title:</b> Policy & Improvement Officer
	<b>Date:</b> 12/11/2018	

## **Called-In Decision: Outcome of Scrutiny Committee Meeting 8<sup>th</sup> November 2018**

### **1. Cabinet Decision**

1.1 On the 17<sup>th</sup> October 2018 Cabinet made the following decision:

- (a) *Agrees that where there is no Parish Council or neighbourhood plan in place in the ward where a chargeable development has taken place, the Neighbourhood Portion is collected into a single Local CIL pot and redistributed using the process set out in the report;*
- (b) *Delegates authority to the Head of Libraries, Community Services & Learning & Skills, in consultation with the Cabinet Member for Neighbourhoods and Community Safety delegates authority to the Head of Libraries, Community Services & Learning & Skills, in consultation with the Cabinet Member for Neighbourhoods and Community Safety, to determine: (i) how the CIL Neighbourhood Portion allocated to each ward is spent, following engagement with local communities and Ward Councillors, subject to the proviso that monies are spent in accordance with agreed Ward Priorities and (ii) to determine the terms on which such expenditure is incurred including authorising the completion of any related funding agreement or other legal documentation; and*
- (c) *delegates authority to the Head of Libraries, Community Services & Learning & Skills to produce a Guidance Note for Councillors and Officers, setting out how decisions on spending the CIL Neighbourhood Portion will be made, based on the details set out in the report.*

### **2. Scrutiny**

2.1 As per Part 4, section 16 of Sheffield City Council's Constitution, this decision was called in.

2.2 The Safer and Stronger Scrutiny and Policy Development Committee considered this call-in at a meeting held on 8<sup>th</sup> November 2018.

2.3 The Committee heard from the Cabinet Member for Neighbourhoods and Community Safety and Cabinet Member for Transport and Development, Council Officers, Councillors who called-in the decision. The members of the Scrutiny Committee considered the process and detail of the decision, implications of adopting a neighbourhood approach for a portion of Community Infrastructure Levy, and going forward wanted to know about implementation (the proposed Guidance Note), total monies gathered through Community Infrastructure Levy and in future distribution of these.

2.4 The Scrutiny Committee:

(a) agreed to take no action in relation to the called-in decision but with the caveat;

(b) that they be given an opportunity to scrutinise the Guidance Note, that the Head of Libraries, Community Services & Learning & Skills has been authorised to produce, before it is in effect; and

(c) that information on the monies gathered through Community Infrastructure Levy be shared with the Committee at an appropriate point in the year along with the calculation of distribution across the city.

**3. Recommendations:**

That Cabinet:

(a) notes the decision of the Safer and Stronger Scrutiny and Policy Development Committee.

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